

**Minutes of the meeting of Rothersthorpe Village Hall Management Committee
held on 10th May 2011 following the Annual General Meeting.**

Those present: - P.J. Dickens, J. Dellar, R. Smart, J. Sturt, P.Doran, J. Wood, J. Whitehouse,
J. Battams and M.Barber.

1. Election of Officers

Mr Dickens was unanimously re-elected as Chairman. He was proposed by J. Wood and seconded by J. Dellar. There were no other nominations.

M. Barber, J.Sturt and J. Dellar were unanimously re-elected as Secretary, Treasurer and Booking Clerk respectively. They were proposed by P.J. Dickens and seconded by J. Battams. There were no other nominations.

Representative Members and non representative members were as reported and minuted to the AGM.

2. Apologies. S. Luck. C. McCosh and J. McCarthy

3. The minutes of the last Committee Meeting were agreed and signed by the Chairman P.J. Dickens.

4. Any Matters Arising.

Mrs Battams felt that the problem with vermin in the roof space should be kept under control and that the VHMC need to be proactive in its approach. It was agreed that the Secretary would contact the Ratman and get him to visit once more and then to seek a second opinion from a contact that Mrs Whitehouse has used. The Secretary said that his monitoring of the bait stations had shown that there was still vermin activity in the roof space but that over a 3 month period the levels of bait had not gone down very much. The Secretary agreed to keep monitoring the situation and to contact the professionals.

Mr Smart said that all the long florescent lights had been upgraded as well as fixing the light in the bowls cupboard.

Mr Smart also reported that there were still some problems with the new heating system. He was able to deal with this himself because the contractor who had carried out the work had gone into liquidation due to the failure of a larger contractor. Mr Smart was having words with Dimplex the supplier of heaters as some of the faults appeared to be due to manufacturer's faults. However he felt that it would be unlikely that they would accept any liability but that they had shown keenness to use the installation in their publicity and that this may have some leverage in cost allocation. While mainly a School issue Mr Smart and Mrs Battams would keep the VHMC informed.

5. Committee Reports

Secretary

No further comments to those reported at the earlier AGM.

Letters sent to: SNC. Customers Service Survey

Letters received from: ACRE. Village Halls Forum membership receipt and Forum News
SNVB News April and May 2011.
SNC. Rate demand for £0.0p.
SNC. New food Hygiene Rating Scheme.

The ACRE User Survey had been completed and returned and the Village Halls Forum membership receipt was handed to the Treasurer.

The Secretary explained the New Food Hygiene Rating Scheme which had prompted the SNC Customers Service Survey reply. The Village Hall ranked "Exempt" in SNC's three categories of food hygiene rating as "you do not provide food as the main activity of your business and are considered to be low risk".

There was no reply needed to any other received correspondence.

Treasurer

It was agreed that £1500 should be transferred from the COIF account into the current account to pay for the repairs to the hall lighting and display cabinet. No further comments to the AGM report.

Booking Clerk

The Booking Clerk said that she did not feel it necessary to close the Hall this summer for the annual cleaning and sealing of the floor as major works on the floor were carried out last year. It was agreed that no closure would take place but that the usual polishing of the floor would take place but could be carried out without a week's closure. Weekend bookings few but there was nothing further to the earlier AGM report.

6. Any Other Business

The Secretary reported that the door on the gent's toilet cubical has had to be re-hung and that there perhaps was not much more life left in the whole toilet cubicle framework. It was agreed that Robert the Builder should be asked if he could source a new unit and fit this perhaps in the summer holiday period. Mrs Battams agreed to add this to Robert's list of things to do in the building. It was also agreed that Robert should be asked if he could give a quote for redecoration of the Committee Room, hallway and store cupboard.

Mr Doran said that at a recent Thruppsters meeting appreciation was expressed regarding the cabinet and the display of old Memorial Hall crockery. The style, workmanship and sentiment of the cabinet were very much appreciated by observers particularly the older members of the community. The Secretary said he would write to Mr George Dickens who made the cabinet conveying the thanks and appreciation of not only the VHMC but hall users generally. The Secretary issued copies of the wording displayed in the cabinet for the Committee to consider and amend if considered necessary. Any changes will be discussed at the next meeting.

Mrs Battams said that the school children will be planting out areas of the old Memorial Hall garden site in the next week or so once the ground has been dug over by the garden contractor.

7. The next meeting will be held on Tuesday 5th July 2011 at 7.30pm.

There being no further business the meeting closed at 8.35pm.

Signed:

R.J. Dickens

Date:

5 July 2011